

Permit No: \_\_\_\_\_

Revision Date: 10/29/09



**PERMIT APPLICATION FOR THE CONSTRUCTION, REPAIR,  
OR ADJUSTMENT OF A UTILITY**

Date Submitted: \_\_\_\_\_

Ward: \_\_\_\_\_

Utility Company: \_\_\_\_\_  
(Name & Address)

Utility Company Representative: \_\_\_\_\_  
(Name & Phone #)

Represented By: \_\_\_\_\_  
(Name, Address, & Phone # if a contractor or engineer is submitting the application for the utility company)

Herein called Applicant, proposes to (check one or more):  Construct  Repair  Adjust

Along and across \_\_\_\_\_  
(Name of Street)

said work to be accomplished between \_\_\_\_\_  
(Name of Street)

and \_\_\_\_\_ in the City of Gulfport,  
(Name of Street)

Mississippi, MS One Call No: \_\_\_\_\_ for requiring a temporary closure time of \_\_\_\_\_ days and hereby make application to the City of Gulfport for a Permit. Attached hereto are drawings or plans for the proposed work, which will not be changed or altered without approval of the Director of Engineering, or the authorized representative.

The Applicant shall be responsible for future maintenance and repair of the utility facility. The Applicant shall make future adjustments in, or relocate, the facilities when required for highway widening or other highway construction, and its right to reimbursement of its costs, if any, shall be in accordance with State law in effect at the time such adjustment or relocation is made. Further, any maintenance, repair, or construction shall be done in such manner as to occasion the least possible interference with the normal flow and safety of traffic.

A general description of the size, type, nature, and extent of the Utility work to be done is as follows:

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The Applicant understands and agrees that, except as herein stated, no right, title, claim, or easement to said road right-of-way is granted by the issuance of this permit and that if this Utility Facility is not placed within the allowable horizontal and vertical limits as described herein, it will be adjusted to comply with same without cost to the City, unless a variance has been approved by the granting of the Permit pursuant to this Application.

The Applicant further understands that the Utility's engineering, plant or other personnel will be responsible for the staking and construction supervision of the work set out above and as shown on the attached plans. The Applicant further understands and agrees that subsequent to the installation of the Applicant's facilities that the right-of-way and road surface will be restored to their original condition, and that the City of Gulfport Director of Engineering or his duly authorized representative will inspect the completed work and any modifications or adjustments which are needed as determined by the Director of Engineering will be immediately corrected by the Applicant.

I. The Applicant also agrees to adhere to City Ordinance No. 2644 and to the following regulations:

1. Pay all Fees per City Ordinance.
2. Submit a Performance Bond per City Ordinance.
3. Provide Compaction Testing of Soils as required.
4. Minimum cover of utilities will be thirty (30) inches.
5. Utility will be horizontally located within five (5) feet of the dedicated right-of-way line or beyond the back slope of the drainage ditches.
6. All road surfaces which are excavated to permit a utility crossing will be repaired as per City Ordinance and Gulfport Construction Standards.
7. Area of work to be dressed and finished such that the project site will be in as good or better condition after the utility installation.

II. The City of Gulfport agrees to the following stipulations:

1. To cooperate with the Utility Company in every way to avoid conflicts in the location, construction, and maintenance of the City Highway and Utility Facility.
2. To use any and all legal means to see the City standards, except to the extent of an variance shown on the plans filed herewith and approved, are complied with in the facility installation.
3. If the City of Gulfport Director of Engineering or other authorized representative of the Mayor and City Council approves the drawings, sketches, and plans submitted by the Applicant, he shall so indicate by signing and dating the Permit Approval at the end of this Application, and the Applicant may proceed with installation; if the drawings, sketches, and plans are not approved, he or she shall promptly notify the Applicant, and advise it of the reason or reasons. He or she will also act as the duly appointed representative of the Mayor and City Council and will give his approval to the completed work as being in compliance with the location and standards for installation.
4. Should any term or provision of this application Agreement conflict with the law of the State of Mississippi, the Mississippi Constitution, or the United States Constitution, or impair or deny to the Applicant of the City any right protected thereby, it shall be deemed amended to conform to said law or Constitution.

WITNESS the signature of the Applicant this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

**PERMIT APPROVAL**

By order of the Mayor and City Council date the 22<sup>nd</sup> day of September, 2009, of Gulfport, Mississippi this permit process was established in Ordinance 2644.

Fees to be paid by Applicant:

Initial/Base Permit Filing Fee: \$ \_\_\_\_\_

- (a) Openings or excavations up to 100 feet - \$200.00; and
- (b) Openings or excavations over 100 feet - \$2.00 per foot for every foot over 100 feet plus \$100.00.

Street/Right-of-Way Temporary Closure Fee: \$ \_\_\_\_\_

In addition to any other fees required under this Article, permits requiring the temporary closure of any portion of the City's streets or rights-of-way shall be subject to the following fees:

<u>Length of Closure</u>	<u>Application</u>	<u>Inspection</u>
3 days or less	\$15.00	\$0.00
4 days through 10 days	\$15.00	\$10.00
11 days through 20 days	\$15.00	\$20.00
21 days through 30 days	\$15.00	\$30.00
31 days through 45 days	\$15.00	\$45.00
46 days through 90 days	\$15.00	\$50.00 plus \$1.00/day beyond 50 days

Closures in excess of ninety (90) days are prohibited.

Total Fees: \$ \_\_\_\_\_

Date Paid: \_\_\_\_\_

**Bond Requirements:**

Every person obtaining a permit shall at the time of receiving the same, make, execute and deliver to the permitting division of the City's Department of Urban Development or any authorized representative, a good and sufficient bond, to cover the costs of replacing permanent pavement and any improvements, payable to the City with a surety company doing business in the state as surety thereon, in such amount as the City Engineer or his or her designee may require, not less than five thousand dollars (\$5,000.00) nor more than ten thousand dollars (\$10,000.00). Bond timeframe shall be one (1) year.

Bond Amount Required: \$\_\_\_\_\_

Date Bond Received:\_\_\_\_\_

Date Bond Expires:\_\_\_\_\_

Following the process, the Permit for the installation or adjustment of the Utility applied for above is granted pending receipt of fees and bonds.

Approved this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

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Department of Engineering or Public Works Representative  
City of Gulfport, Mississippi

**APPLICANT WILL COMPLETE THE FOLLOWING AND RETURN TO THE CITY OF GULFPORT ENGINEERING DEPARTMENT**

In accordance with Ordinance No. 2644 and the Permit Application for the Construction, Repair or Adjustment of a Utility, we are hereby notifying you that all work along and

across \_\_\_\_\_ for Permit  
(Name of Street)

No. \_\_\_\_\_ submitted \_\_\_\_\_, has  
(Date)

been completed to comply with the Standards for the City of Gulfport as stated in the Permit.

Date Completed: \_\_\_\_\_

Utility Name: \_\_\_\_\_

Representative: \_\_\_\_\_

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**CITY OF GULFPORT DIRECTOR OF ENGINEERING WILL COMPLETE THE FOLLOWING:**

The City of Gulfport Director of Engineering or his duly authorized representative has inspected work completed on \_\_\_\_\_ as described in  
(Name of Street)

Permit No. \_\_\_\_\_ submitted \_\_\_\_\_ and finds that  
(Date)

the work:  Does  Does not comply with City of Gulfport Standards for installation.

Inspected By: \_\_\_\_\_

Date Inspected: \_\_\_\_\_

Engineering or Public Works Representative: \_\_\_\_\_